

JOINT MEETING of the SHARED GOVERNANCE COUNCIL and the ACADEMIC SENATE for REVIEW of the OCTOBER, 2009, ACCREDITATION REPORT

Minutes – September 23, 2009

Room 402/403 2:00 – 5:00 p.m.

Shared Governance Council Members Present

Minority Coalition: Kevin Anderson, Shirley Lewis

Faculty: Jeff Lamb, Tom Grube

Administration: Zandra Gilley

Classified: Sheryl Scott, Ralph Meyer

Students: Lillian Nelson

Resource Persons: Dr. Jowel Laguerre, S/P; Jay Field, VP-TLR; Robin Steinback, VP-AA; Lisa Waits, VP-SS; Ross Beck, Dir PR; Rob Simas, Dir. R&D; Susan Rinne, Int. Dir-FS; and Nora O'Neill, Exec Coord

Academic Senate Members Present

Jeff Lamb*, Tom Grube*, Lisa Giambastiani, Tracy Schneider, Erin Duane, Lou McDermott, Karen Wanek, Matt Borchert, Joe Conrad, Jeanette McCarthy, LaNae Jaimez

Members Absent

SGC: Erin Vines, Minority Coalition; Tara Norman, Students; and Trudy Largent, Int. Dir. HR

AS: Connie Adams, Barbara Pavao, Carl Ogden, Richard Kleeberg, and Rennee Moore

* Member of both Shared Governance Council and Academic Senate

Guest: Phil Andreini

1. (a) **Call to Order**

Jeff Lamb called the meeting to order at 2:05 p.m.

2. **Accreditation Report**

Jeff Lamb and Robin Steinback explained that the purpose of this meeting was to do the final editing to the October, 2009, Accreditation Report and to connect all evidence to the document. Robin advised that SCC is required to submit three versions of the final document to the ACCJC; i.e., 1 hardcopy version, 1 CD version, and 1 Email version. Dr. Laguerre clarified that the final document must be sent to the members of the Governing Board on Thursday, October 1—it will be included in their Board Packets for the October 7, 2009, Board Meeting.

Jeff Lamb led the meeting participants through each Recommendation in the Report for both editing and evidence identification purposes. Missing evidence and the person responsible for providing that evidence were identified. All agreed that emailing “typos” to Tracy Schneider was the most expeditious way to handle those corrections.

It was moved by Lou McDermott and seconded by Erin Duane to approve the October 15, 2009, Accreditation Report. The motion passed unanimously.

The meeting was adjourned at 4:40 p.m.

JCL/no